



**Department of Communication  
Sciences and Disorders**  
UNIVERSITY OF WISCONSIN-MADISON

**Faculty/Staff Meeting Agenda  
September 12<sup>th</sup> 12noon to 1pm  
Room B62  
Virtual  In-person**

**Present:**

**Absent: Ciucci, Connor, Mueller**

**Guests:**

<p>I. Announcements/Business</p> <ul style="list-style-type: none"> <li>i. If interested in a Primal Pictures training opportunity, please email Michelle Ciucci. (Litovsky in Ciucci's absence)</li> <li>ii. Sunshine Committee collecting \$20 from each faculty/staff member             <ul style="list-style-type: none"> <li>o Cash or Venmo (@Amy-K-Cupcake; last digits 8223) accepted (Kroll/Seidel)</li> </ul> </li> <li>iii. Salary Exercises: employees receiving a base adjustment from the Faculty Block Grant or the Discretionary Compensation Fund will have their new base pay effective on November 6. People receiving a base adjustment will be getting a retroactive lump sum of the new rate from 8/22 to 11/5 on their December 1st paycheck (Litovsky)             <ul style="list-style-type: none"> <li>o To be eligible for a base adjustment, you must have been in your role for 12 months and must have completed the SHSV training prior to November 6. If you supervise professional staff, you as the supervisor are not eligible for a raise unless all PDMP evaluations are completed for those you supervise.</li> </ul> </li> <li>iv. Hiring a new Student Hourly in Goodnight Hall? Please use this new form to submit all necessary information to begin HR processing: <a href="https://forms.gle/HUFnrctwiRM3LiUU6">https://forms.gle/HUFnrctwiRM3LiUU6</a> (Lentz)</li> <li>v. Call for attendance at October 10<sup>th</sup>? Possibility for faculty photo (Litovsky)</li> <li>vi. Additional announcements to be read at the end of this agenda. Please reach out if you have questions. (Litovsky)</li> </ul>	<p>Action Items:</p>
<p>II. Business/Discussion</p> <ul style="list-style-type: none"> <li>i. SAA Student Updates (Bailey Gavin)</li> <li>ii. Graduate student visas and health insurance (Litovsky)</li> <li>iii. Budget surplus and what to fund (Litovsky)             <ul style="list-style-type: none"> <li>i. EC discussed a few ideas, want input from entire department                 <ul style="list-style-type: none"> <li>1. Hiring teaching faculty for more class support and student advising</li> <li>2. Hire an additional tenure track SLP professor</li> <li>3. Explore the possibility of buying out more than one course/year (what's best for department and students)</li> <li>4. Fellowships for students (investigate into recruitment of our peer institutions)</li> <li>5. More start-up funds</li> </ul> </li> </ul> </li> </ul>	

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<ul style="list-style-type: none"> <li>6. Paying assistantships (RA/PA) for than the minimum (have CSD cost share their salary</li> <li>7. More support for international students</li> <li>iv. Summer Courses (Litovsky)</li> <li>v. Changing course title for CSD 481 from Junior Honors to Research Methods (Kaushanskaya)</li> <li>vi. Design of new UG course addressing issues of linguistic and cultural diversity (Kaushanskaya)</li> <li>vii. ProSem Lunch Sponsorships (Litovsky)</li> <li>viii. Sensimetrics Corporation (Gnanateja) <ul style="list-style-type: none"> <li>i. Useful teaching tool for Hearing Science. \$40 per CD or \$30/download</li> <li>ii. <a href="https://www.sens.com/products/ai/">https://www.sens.com/products/ai/</a></li> </ul> </li> </ul>	
<p>III. Adjournment Motion to adjourn; seconded by</p>	<p><i>Tabled Items:</i></p>

**Next meeting scheduled on:** 10/10/2022

**Minutes submitted by:** Rhonda Jacobs

**Date:**

*Note: minutes for committee meetings are to be filed on the network shared drive (Z:\Shared\Admin\Meeting Minutes) in the designated subfolders.*

In addition to Monday's agenda, Ruth has some announcements from the August Plenary that have supporting links. Here are those announcements with the resources linked. These announcements will remain in the agenda but will be skipped in the meeting to ensure adequate time for other announcements/business/discussion items. **Please read through these and reach out if you have questions.**

1. Reminder to be conscious of religious observances when scheduling exams. This list was sent out in the August L&S Plenary as a resource: <https://kb.wisc.edu/images/group86/107260/2022-2023/ReligiousObservancesMemo-2022FallFinal.pdf>
2. Advanced Opportunity Fellowships are now called Community of Graduate Research Scholars or CGRS. More information here: <https://kb.wisc.edu/lis/26477>
3. New Teaching and Learning Administration resources include an Interactive Inclusive Syllabus Resource and a Student Welcome 2.0 Module. More information here: [idc.ls.wisc.edu](http://idc.ls.wisc.edu)
4. More information to come about the 50<sup>th</sup> Anniversary of Partners-In-Giving. This year's campaign is 10/10 through 11/30.
5. Teaching Assistant Award nominations for the past academic year are coming out in mid-fall.